

_____ Rural Waterworks and Sanitation Association, Inc.
_____, _____

MINUTES OF THE FIRST MEETING OF THE BOARD OF DIRECTORS HELD ON
_____, 20__ AT _____.

Present: _____

Absent:: _____

Present: _____

- I. There being a quorum, the meeting was called to order at _____(am/pm) with _____ as presiding officer.
- II. In compliance with Section 2, Article VI of the By-Laws, the Members of the Board elected from among themselves the officers by secret ballot with results as certified to in the following resolution which was moved and duly seconded:

RESOLUTION NO. 1

RESOLVED, as it is hereby resolved, to certify that the officers of the _____ Rural Waterworks and Sanitation Association, Inc., are the following:

Chairman: _____
Vice Chairman _____
Secretary _____
Treasurer _____

- III. The Board, having been briefed on the result of the feasibility study and other pertinent information regarding the construction of a rural water supply system in Barangay _____ with the understanding that the project is feasible, on motion duly seconded, adopted the following resolution:

RESOLUTION NO.2

RESOLVED, as its is hereby resolved, to accept and approve the feasibility study as prepared by _____ for the construction of a rural water supply system, which shall be operated by the Association.

APPROVED:

- IV. Aware of the financing program of the Local Water Utilities Administration for the construction of rural water supply system, the Board, on motion duly seconded, adopted the following Resolution:

RESOLUTION NO. 3

RESOLVED, as it is hereby resolved, to apply for a loan with the Local Water Utilities Administration in the amount of _____ (P_____) for the construction of a rural water supply system in _____.

APPROVED.

