



**LOCAL WATER UTILITIES ADMINISTRATION**

P.O. BOX 34, U.P. Post Office, Katipunan Avenue, Balara, Quezon City  
Tel No.: 920-5581 to 99; 920-56-01 Fax No: (632) 922-34-34  
Administrator's Direct Line: (02) 929-61-07  
LWUA Website: www.lwua.gov.ph

MEMORANDUM

CIRCULAR

NO. ~~003. 14~~

**TO** : ALL WATER DISTRICTS

**SUBJECT** : UNAUTHORIZED SOLICITATIONS

**DATE** : APRIL 24, 2014

It has come to our attention that several WDs have received calls from persons representing themselves as agents of the LWUA Administrator and have been soliciting money/funds as donation for the benefit of those affected by Typhoon Yolanda or other purposes.

Please be informed that the Office of the Administrator has NOT AUTHORIZED anyone to solicit in his behalf and has NOT INITIATED any cash donation drive for the benefit of those affected by Typhoon Yolanda or any other charitable purpose.

Should you receive a call from anyone asking for such cash donations, please DO NOT entertain such request and immediately inform the Office of the Administrator at Tel. Nos. 929-6107 or 9205439.

Please be guided accordingly.

**EDGARDO C. DEMAYO**  
Acting Senior Deputy Administrator

cc: Philippine Association of Water Districts, Inc.