



LOCAL WATER UTILITIES ADMINISTRATION

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January 9, 2017

MEMORANDUM CIRCULAR No. 004:17

TO : ALL WATER DISTRICTS

SUBJECT : REITERATION OF LWUA MC NO. 006.08 DATED 28 OCTOBER 2008 (SUBMITTAL OF DOCUMENTS – CONFIRMATION OF WD BOD APPOINTMENTS)

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In order to ensure the proper implementation of the intent of Presidential Decree No. 198, as amended, on the confirmation by the Local Water Utilities Administration (LWUA) of the validity of every appointment to the board of directors (BOD) of water districts (WDs), LWUA Memorandum Circular No. 006.08 dated 28 October 2008 is hereby reiterated.

Further, all WDs are reminded to strictly observe the latest guidelines regarding proper representation to the WD BOD as provided under LWUA Memorandum Circular No. 005-16 dated June 6, 2016.

Pursuant hereto, LWUA will strictly impose the three (3)-month deadline, which is reckoned from the date of official appointment by the appointing authority, for the submittal of the required supporting documents of WD directors' appointments for LWUA's review to ensure that all five (5) sectors are properly and fully represented as mandated under Item 4 of the Letter of Instruction No. 744 dated September 28, 1978. Appointment submitted beyond the said deadline will be declared "not in order" and may be considered as a ground for its non-confirmation.

For strict compliance.

ANDRES F. IBARRA
Administrator