



LOCAL WATER UTILITIES ADMINISTRATION
 LWUA Bldg., MWSS-LWUA Complex
 Katipunan Avenue, Balara, Quezon City 1105
 Telefax No. 920-54-36

DATE: **December 27, 2012**

REQUEST FOR QUOTATION

NAME, ADDRESS & TEL/FAX NO. OF SUPPLIER

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

IN SEALED ENVELOPE WITH COMPANY PROFILE, ETC.
 WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION (DATE/TIME): **Jan. 08, 2013, 4PM**

CANVASS OPENING DATE/TIME: **Jan. 08, 2013, 4PM**

DELIVERY REQUIREMENT WITHIN 15 CALENDAR DAYS FROM RECEIPT OF

APPROVED P.O. / CONTRACT SIGNING

APPROVED BUDGET: P **87,300**

QUOTED BY

PRINT AND SIGN NAME / POSITION

REF. P.R. NO.#: **518-12**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	DELIVERED LWUA	
				UNIT PRICE	TOTAL AMOUNT
1	Callcards for LWUA Key Officials: (Supply for the 1st Quarter of CY 2013)				
	a) Smart Callcards				
	P500 Denomination	39	pcs.	P _____	P _____
	P300 Denomination	9	pcs.	P _____	P _____
	P100 Denomination	138	pcs.	P _____	P _____
	b) Globe Callcards				
	P500 Denomination	60	pcs.	P _____	P _____
	P300 Denomination	6	pcs.	P _____	P _____
	P100 Denomination	168	pcs.	P _____	P _____
	c) SUN Callcards				
	P50 Denomination (regular load)	54	pcs.	P _____	P _____
	<i>(Prices should be VAT inclusive)</i>				

TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, LWUA SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/CONTRACTOR WHICH ISSUE BIR-REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) LWUA RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR ALL SUBMITTED QUOTATIONS;
- 5) P.O. / CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID; DELIVERED ITEMS ARE SUBJECT TO INSPECTION, WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 14 - 28 CALENDAR DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:

NANETTE C. SAMANIEGO
 PROCUREMENT OFFICER/ANALYST

NOTED BY:

CYNTHIA M. DE OCAMPO
 Acting Manager
 General Services Department